

**BURLINGTON COUNTY COMMUNITY
DEVELOPMENT BLOCK GRANT
PROGRAM**



**2022 CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION
REPORT**

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Burlington County 2022 Program Year covers the 12-month period from July 1, 2022, to June 30, 2023, and reports on the two formula grant programs, the Community Development Block Grant Program and the HOME Investments Partnerships Program. The CAPER summarizes the County's progress in carrying out the 2022 Annual Action Plan.

In general, 2022 funding was directed geographically to assist the greatest number of people in need of housing and services and to support activities that will improve low-income areas. Thirty (30) of the forty (40) municipalities in Burlington County's jurisdiction have elected to participate with the County in its CDBG-funded Community Development and Housing programs. Community Development funding in those participating municipalities acted as a catalyst for investment in projects that served our lowest-income neighborhoods and helped local jurisdictions leverage additional state and private funding.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Administration - CDBG	Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%			
Administration - HOME	Affordable Housing	HOME: \$	Other	Other	1	1	100.00%			

Affordable homeowner housing - home buyer	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	12	19	158.33%	6	9	150.00%
Affordable homeowner housing - home buyer	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	85	9	10.59%			
Affordable homeowner units - developer	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	22	22	100.00%			
Affordable rental housing creation	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / LIHTC: \$	Rental units constructed	Household Housing Unit	110	11	10.00%	22	0	0.00%
Affordable rental housing creation	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / LIHTC: \$	Rental units rehabilitated	Household Housing Unit	20	0	0.00%			

Affordable rental housing creation	Affordable Housing Homeless Non-Homeless Special Needs	CDBG: \$ / HOME: \$ / LIHTC: \$	Homeowner Housing Added	Household Housing Unit	0	5						
Emergency heater replacement	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	50	19	38.00%	12	6	50.00%		
Emergency home repair	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	51	51.00%	20	20	100.00%		
Emergency shelter for victims of domestic violence	Homeless	CDBG: \$ / Community Service Block Grant: \$ / FEMA: \$ / Social Services Block Grant: \$ / Social Services for the Homeless: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	923						

Emergency shelter for victims of domestic violence	Homeless	CDBG: \$ / Community Service Block Grant: \$ / FEMA: \$ / Social Services Block Grant: \$ / Social Services for the Homeless: \$	Homeless Person Overnight Shelter	Persons Assisted	750	1382	184.27%	150	405	270.00%
Handicapped center creation and/or rehabilitation	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%			
Health facility creation	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	625	0	0.00%			

Homelessness prevention and rapid re-housing	Homeless	CDBG: \$75000 / Competitive McKinney-Vento Homeless Assistance Act: \$ / General Fund: \$ / Section 8: \$ / Community Service Block Grant: \$ / FEMA: \$ / Social Services for the Homeless: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	6096	0	4562	
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Homelessness prevention and rapid re-housing	Homeless	CDBG: \$75000 / Competitive McKinney-Vento Homeless Assistance Act: \$ / General Fund: \$ / Section 8: \$ / Community Service Block Grant: \$ / FEMA: \$ / Social Services for the Homeless: \$	Homeless Person Overnight Shelter	Persons Assisted	0	4661	1000	3202	320.20%
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Homelessness prevention and rapid re-housing	Homeless	CDBG: \$75000 / Competitive McKinney-Vento Homeless Assistance Act: \$ / General Fund: \$ / Section 8: \$ / Community Service Block Grant: \$ / FEMA: \$ / Social Services for the Homeless: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	255	0	0		
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Homelessness prevention and rapid re-housing	Homeless	CDBG: \$75000 / Competitive McKinney-Vento Homeless Assistance Act: \$ / General Fund: \$ / Section 8: \$ / Community Service Block Grant: \$ / FEMA: \$ / Social Services for the Homeless: \$	Homelessness Prevention	Persons Assisted	125	262	209.60%	0	262		
Housing counseling	Affordable Housing	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	120					
Housing counseling	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0					

Housing counseling	Affordable Housing	CDBG: \$	Homelessness Prevention	Persons Assisted	5000	0	0.00%			
Housing rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	50	7	14.00%	6	5	83.33%
Infrastructure improvements	Non-Housing Community Development	CDBG: \$ / Municipal funds: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1092		2518	1092	43.37%
Infrastructure improvements	Non-Housing Community Development	CDBG: \$ / Municipal funds: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	31405	0	0.00%			
Infrastructure improvements	Non-Housing Community Development	CDBG: \$ / Municipal funds: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	405		0	405	
Micro Enterprise Assistance	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	3	0	0.00%			

Public facility improvements	Non-Housing Community Development	CDBG: \$ / Municipal funds: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	30000	63937	213.12%	5500	8000	145.45%
Senior centers	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%			
Senior centers	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
Transportation services	Non-Housing Community Development	CDBG: \$ / Casino revenue: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	1200	80.00%	300	483	161.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Burlington County places housing activities and community development needs as a High priority for its residents. The activities in this priority

include the following:

- Provide road and sidewalk improvements to low and moderate-income eligible areas.
- Improve and make accessible public facilities.
- Provide transportation services to low and moderate-income persons, particularly the elderly and disabled.
- Provide assistance for the operation of emergency shelters for victims of domestic violence.
- Provide foreclosure counseling assistance.
- Construction of affordable rental housing to serve households with incomes between 20%-50% AMI.
- Rehabilitation of owner-occupied homes to make repairs to their homes to eliminate health and safety hazards, make them more energy efficient and bring them up to code standards.
- Provide direct assistance to First-Time Homebuyers for households with incomes below 80% AMI.

Adequate public facilities and improvements, including but not limited to infrastructure and neighborhood revitalization, have improved residents' living environments through access to services, enhanced availability, and improved public services. Public Services activities continue to assist nonprofits that aid all extremely low-, low- and -moderate residents (including women, children, fathers, elderly, and disabled residents) in improving their quality of life. Affordable rental housing activities assisted with HOME funds, along with the First-Time Homebuyers assistance exceeded their goals.

In assessing the progress in these priorities during the 2022 Program Year, Burlington County has substantially met the goals and objectives. With but a few exceptions, each program met its intended objective. Those programs did not contribute to meeting the objectives outlined in the Annual Action Plan to a lesser degree than expected.

Completion of affordable rental units did not meet its goal during this program year but those projects are now nearing completion and are expected to be completed and fully leased up during the upcoming program year.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	3,681	11
Black or African American	2,480	15
Asian	113	0
American Indian or American Native	3	0
Native Hawaiian or Other Pacific Islander	25	0
Total	6,302	26
Hispanic	487	1
Not Hispanic	5,815	25

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

This program year shows a shift in the number of white persons receiving services in our County. This is not a typical finding across HUD programming. This may indicate the continued effect of the COVID-19 pandemic and households affected by the continued loss of income.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,581,413	1,950,930
HOME	public - federal	947,475	80,006
Competitive McKinney-Vento Homeless Assistance Act	public - federal	552,171	554,162
General Fund	public - local	0	0
LIHTC	public - state	9,589,919	0
Section 8	public - federal	20,000,000	0
Other	private	2,941,103	295,000
Other	public - federal	2,941,103	295,000
Other	public - local	2,941,103	295,000
Other	public - state	2,941,103	295,000

Table 3 - Resources Made Available

Narrative

Thirty (30) of the 40 municipalities in Burlington County's jurisdiction elected to participate with the County in its CDBG-funded Housing and Community Development Programs. Several non-participating municipalities sought participation in the State-administered Small Cities Program as an alternative to the County's Program. Funding for property improvements or municipal services was unavailable to serve areas or residents in non-participating municipalities. However, service activities that were designed to provide benefits on a countywide basis do not exclude residents of those communities.

2022 funding was mostly directed geographically to assist the greatest number of people in need of housing and services and to support activities that will improve low-income areas. Large geographic areas of Burlington County are rural in nature and are home to state parks, preserved farmland, and federal military bases.

The Low Income Housing Tax Credit (LIHTC) program dollars are leveraged dollars. These funds are a leveraged component for the developers who are applicants for the HOME program. Burlington County does not have direct access to spend the funding.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

Narrative

In general, 2022 funding was directed geographically to assist the greatest number of people in need of housing and services and to support activities that will improve low-income areas. Large geographic areas of Burlington County are rural in nature and are home to state parks, preserved farmland, and federal military bases. Funding for property improvements or municipal services was not made available to serve areas or residents in non-participating municipalities. However, service activities that were designed to provide benefits on a countywide basis do not exclude residents of those communities.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The amount of CDBG and HOME funds provided to municipalities, social service agencies, housing developers, and individuals are not intended to provide all the funds necessary to fund the activity. Municipalities combine CDBG funds with State and/or Local funds, while social service agencies find it necessary to find a myriad of funding sources to accomplish their stated missions. Developers using HOME funds have become reliant on Low-Income Housing Tax Credits (LIHTC), municipal land donations, and/or state housing trust funds. Burlington County requires first-time homebuyers to contribute at least 3 percent (3%) towards their down payment in the purchase of a home.

During PY 2022, CDBG funds leveraged significant funds from state/local sources and individuals assisted. This estimate is based on construction contract amounts or budgets submitted during the application process and includes only completed and ongoing activities. Leveraging resources for projects that are underway and not yet completed and will be reported during the year they are completed. CDBG funds were often utilized to fill gaps in funding much-needed activities within the municipalities and social service agencies, either supplementing or providing matches for other funding sources.

HOME funds for affordable housing development provided the required match of local financial support for projects funded with Low-Income Housing Tax Credits. The funds provided to our first-time home buyers through the HOME Program in many cases made the dream of homeownership possible.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	38,010,986
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	38,010,986
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	38,010,986

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	22	0
Number of Non-Homeless households to be provided affordable housing units	5	0
Number of Special-Needs households to be provided affordable housing units	10	0
Total	37	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	22	0
Number of households supported through Rehab of Existing Units	12	0
Number of households supported through Acquisition of Existing Units	0	0
Total	34	0

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

During this 2022 Program Year, Burlington County continued the Rapid Re-housing Program. Rapid Rehousing works with social service agencies that provide intensive case management and are funded through state Social Services for the Homeless funds. The Rapid Re-housing Program has guided homeless households into permanent housing. Households participating in this program are placed into intensive case management and coupled with a housing locator with temporary housing support. This has led to those households becoming permanently housed in affordable units. These formerly

fragile or homeless households now live independently, without rent support. These households are not reported in the above chart as they were not assisted with HOME or CDBG funds. In addition, households were also assisted with rental and mortgage assistance through Burlington County's Housing HUB funding from DCA to stabilize families and singles affected by COVID-19.

Two projects utilizing HOME funds combined with Low-Income Housing Tax Credits (LIHTC) and private financing, affordable rental projects are working towards completion during this program year.

Discuss how these outcomes will impact future annual action plans.

Our program in Burlington County will continue to strive to create affordable permanent housing without barriers for households and individuals. Our program will continue to partner and leverage dollars to build a stronger program that ensures stability for our qualifying populations along with the partners we serve with.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	9	0
Low-income	4,778	6
Moderate-income	1	0
Total	4,788	6

Table 13 – Number of Households Served

Narrative Information

Our program in Burlington County will continue to strive to create affordable permanent housing without barriers for households and individuals. Our program will continue to partner and leverage dollars to build a stronger program that ensures stability for our qualifying populations along with the partners we serve with.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County continues to support local developers who have demonstrated the capacity and expertise to develop affordable housing in Burlington County. The affordable units designed with HOME funds reflect only a percentage of the units with leveraged HOME funds. The assisted developers also partnered with the CoC to set aside units for people without housing. The number of first-time homebuyers assisted during the 2022 Program Year reflects the continued hard work and the desire to pursue homeownership. CDBG funds in Burlington County have assisted owner-occupied with much-needed repairs that bring homes to a better standard of living and meet local code ordinances, while the Emergency Heater Replacement Program and the Emergency Home Repair Program provide assistance to homeowners who struggle to maintain their homes.

Also, in 2022, the County hosted two focus groups for persons with lived experience and or persons who are facing homelessness, addressing the barriers to entering stable housing. These focus groups were held on two different days in different locations within the County to meet the needs of the population.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County's Continuum of Care (CoC) System continued to develop ways to address emergency shelter needs, help homeless persons transition to permanent housing, and prevent low-income individuals and families with children from becoming homeless. The CoC directed Social Services for the Homeless funds to activities that furthered the goals and objectives described in the five-year strategy. FEMA funds were used to provide food, shelter, and homeless prevention.

The emergency housing needs of homeless persons have been addressed by reducing the use of hotels/motels and better-integrating services to track people rapidly to permanent housing. To reduce the use of hotels/motels and transitional housing, Burlington County has increased its support to include three (3) Rapid Re-housing Programs and has developed a network of emergency housing shelters that provide short-term, accessible housing to individuals in need. The Rapid Rehousing programs focus on intensive wrap-around case management services and move people from homelessness to a stabilized and permanently housed situation with support to maintain their housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections

programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The agencies that make up Burlington County's CoC continue to advocate for developing a network system to prevent the institutional discharge of persons resulting in homelessness. Linkages between the local jail, hospitals, local agencies, and rehabilitation centers are in place to ensure folks are appropriately discharged.

Discharge Planning: Foster Care: The CoC works closely with the Division of Child Protection & Permanency (DCP&P) and a private non-profit that works with troubled run-away youth in Burlington County to ensure that young adults are not discharged into homelessness when they age out of Foster Care. A program picks up the care of 18 to 21-year-olds. The Continuum then links the adults with appropriate programs.

Discharge Planning: Health Care: A County Health Department representative participates in the Point in Time Count and CoC planning. In addition, CoC staff actively participate in the Comprehensive Health Advisory Assessment Group (CHAGG), an advisory group of the County Health Department that focuses on system coordination and provides a venue for hospital providers, nursing staff, community providers, and County Health and Human Services employees to review system needs and specific cases as may be necessary. That allows for coordinating efforts to transition people more effectively in the community.

Discharge Planning: Mental Health: The CoC and three (3) funded providers (Legacy Treatment Centers, Oaks Integrated Care, and Catholic Charities) work closely with the State of New Jersey to provide permanent supportive housing services to individuals in state hospitals that are transitioning to community placements through the Olmstead Initiative. Those not captured through the state hospital system are eligible for programs funded by the Burlington County Board of Social Services or Social Services for the Homeless (SSH) funded programming provided by eight (8) CoC participants.

Discharge Planning: Corrections: A formal plan for corrections discharge planning has not been implemented, primarily due to the impediments to the individual rights of released prisoners. The corrections facility has a social services unit that works with the clients to assist them in securing housing upon discharge through a social services agency in the county.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The County's CoC/Coalition for the Homeless assistance system provides primarily for those with extremely low income (30% of the median or less) and will continue to do so. Most homeless people

have fallen into that income category; however, a greater number of working poor are experiencing the threat and facts of homelessness that may be prevented with short-term rent, mortgage, or utility assistance. It is considered appropriate and necessary to prevent unstable living conditions from undermining family units and causing loss of employment. Clarifi and Catholic Charities provide housing counseling services to prevent homelessness.

The CoC, through funding support from Social Services for the Homeless, has established the previously mentioned three (3) Rapid Rehousing Programs whose goal has been to reduce the time individuals and families remain homeless by tracking them quickly into permanent housing through providing intensive case management and coordination with a housing locator to find housing options that will meet the financial goals of the household.

The County's Division of Veterans and Military Services is actively securing eligible benefits and services to prevent veteran homelessness. For those that are not eligible, staff provide direction in securing other placements and support through referral to Soldier On or Veterans Multi-Service Center. Soldier On is an active participant in the CoC and has used SSVF funds to link veterans to permanent housing. Shared housing residences within the county provide shelter and support to transition veterans to permanent housing. Providers within the county have actively pursued supportive housing vouchers for veterans through State programs. Additionally, the Division of Vocational Rehabilitation staff and the Division of Employment and Training work specifically to address veterans' educational needs and job placement.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Burlington County does not own or operate any Public Housing. The Rental Assistance Program administered by the Burlington County Board of Social Services provided assistance to very low-income households throughout Burlington County and the US through their Housing Choice Voucher Program, which was transferred to the State Rental Assistance Program.

Our office and the HOME program meet and collaborate with the local housing authorities within the County. These PHAs have been included in our HOME planning and attend our CoC bi-monthly meetings.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

N/A

Actions taken to provide assistance to troubled PHAs

N/A

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Like all New Jersey counties and municipalities, Burlington County and its municipalities have been subject to the "Mount Laurel decisions." A series of New Jersey Supreme Court cases known as the "Mount Laurel Decisions" established that municipalities were constitutionally mandated to provide low- and moderate-income housing. Out of these decisions came the Mount Laurel Doctrine. The Mount Laurel Doctrine is a controversial judicial interpretation of the New Jersey State Constitution. The doctrine requires that municipalities use their zoning powers in an affirmative manner to provide a realistic opportunity for the production of housing affordable to low and moderate-income households. The Mt. Laurel II decision put teeth in the original doctrine by creating a fair share formula to measure each municipality's obligation to provide affordable housing.

Although there remain legal challenges, many municipalities in Burlington County have elected to move forward with their affordable housing obligations. This has been accomplished through negotiated affordable housing obligation settlements with Fair Share Housing, Inc. and the court system.

The County hosts monthly General Advisory Council meetings and encourages the municipalities to ask questions and share difficulties that have come up so that solutions may be discussed.

The County continued its efforts through the Coalition for the Homeless (CoC) by encouraging affordable housing developers to participate in the Coalition and the CDBG and HOME application processes to educate local officials on affordable housing issues. In addition, the County's Economic Development and Regional Planning Office works closely with municipalities, assisting them with affordable housing planning issues and with the preparation of their fair share and tax credit submissions.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Community Development Program will continue to prioritize projects that leverage additional funding. Community Development reviewed its funding policies to find additional ways to generate program income and increase private investment.

The Community Development and Housing office directly administers housing assistance grants that include Emergency Home Repairs and Emergency Heater Replacement and that provide direct benefits to county residents needing assistance who cannot afford to make these necessary repairs. The Home Improvement Loan Program provides an interest-free, life loan to make code violation repairs to owner-occupied homes.

In 2022, the Community Development Block Grant Program provided direct funding and support. It also acted as a catalyst for investment in projects that served our lowest-income neighborhoods. The Community Development Block Grant Program helped local jurisdictions leverage additional state and private funding.

The HOME Program funding has been prioritized to those projects located in areas outside of higher poverty, close to public transportation, targeting those with special needs, and providing housing for families.

The most significant obstacle is the administrative funding cap placed on the programs for CDBG and HOME. It is a tough time for hiring and maintaining staff after the effects of the pandemic.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Burlington County program inspector follows and documents all laws and authorities. Lead-based Paint Hazard Requirements were maintained in programs and projects administered or funded by the Community Development Office through 2022. The following activities were carried out:

Program procedures related to lead-based paint regulations are evaluated on an ongoing basis. Adjustments are made to maintain the effective delivery of services.

- Information on lead-based paint requirements was distributed to housing developers, construction contractors, and all households receiving assistance.
- Continued public education, particularly for residents living in high-risk housing, about lead-based paint hazards and hazard prevention.
- All of the units involved in the County's housing programs (First-time Homebuyer Program, Home Improvement Loan Program, and HOME Affordable Housing Developer Program) are inspected for lead-based paint hazards. Staff continued to meet with the County's Health Department to better coordinate the identification of contaminated properties and process EIBLL cases.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The following actions were taken during PY 2022:

- Affordable housing production activities prioritized assistance to very low and extremely low-income households. Continued funding support through state grants for Rapid Re-housing Programs stresses case management. Case management often links clients to job opportunities

that would increase household income. The Burlington County Economic Development and Regional Planning office, part of the Burlington County Bridge Commission, continued its loan programs designed to promote economic growth within Burlington County, particularly in areas designated as economically challenged. Three loan programs are available: Micro-enterprise Loan Program, Route 130/Delaware River Corridor Economic Development Fund Revolving Loan Program, and Small Business Revolving Loan Programs. None of these programs are funded with Community Development Block Grant Program funds. Participation in First-time homebuyers counseling programs. These programs focused on pre-purchase and post-purchase homeownership counseling, mortgage delinquency, and default resolution counseling.

Coordination of housing programs with other services and programs available in the community assisted in reducing the number of families in poverty. Coordination is facilitated through membership in organizations, on committees such as the Burlington County CoC, and by participating in planning activities with the County's Economic Development and Regional Planning Office and the County's Health Department. The One-Stop Career Center coordinates training, job readiness, job search, and employment-enhancing services at one location.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The County understands how important it is for the integration and cooperation among the housing providers, community development, and social service providers in order to fill the gaps in its delivery system. Burlington County coordinated its efforts with other local, state, and federal institutions to address specific needs and/or to implement new programs. Through active engagement of partners, the County worked to strengthen its relationships to better utilize programs and resources and avoid duplication of efforts. The County was and is an active participant in coordinating activities among community partners in the affordable housing and community development delivery systems.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

One of the strengths of the delivery system is the existing collaborative network of providers. The structure requires strong participation by local organizations and stakeholders. This includes the Burlington County Board of Social Services, local developers, and area social service agencies. The main gaps in the current delivery system are funding and staffing issues. Many non-profits are utilizing less and less funding to do the same amount of work if not more work. The limited amount of resources available affects the number of people that can be housed, the number of people that emergency shelters can serve, and can provide only so many public services at a reduced cost. The Coalition for the Homeless has served as a forum to discuss and collaboratively address those obstacles.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

An Analysis of Impediments to Fair Housing Choice was conducted during PY 2009. Based on that analysis, a Fair Housing Plan was developed. The Analysis of Impediments to Fair Housing Choice identified five impediments: Housing discrimination, Complaint process, Lack of decent, affordable housing, Lending practices, and Transit linkages.

The Fair Housing Action Plan established the following objectives for addressing those impediments: 1. Reduce discriminatory practices by rental property owners/managers and homeowners; 2. Inform citizens about their rights under the Fair Housing Act and improve accessibility to effective complaint and enforcement systems; 3. Support the creation of affordable housing within Burlington County and foster acceptance/recognition of the advantages of achieving a balanced mix of affordable housing for low-income families with market-rate housing to provide low-income/minority concentrations in residential areas; 4. Encourage educational and outreach efforts to encourage the enforcement of lending regulations; 5. Support the study and development of linkages that would improve mobility within the County.

In 2022, the Community Development and Housing Office, SEN-HAN Transit-Burlington County Division, the Burlington County Economic and Regional Planning Office, and the CoC Committee were the primary entities in implementing the plan.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The County's Office of Housing and Community Development continued its responsibilities for monitoring CDBG and HOME Programs. All CDBG-funded projects were subject to thorough desk and site monitoring. In addition, sub-recipients are monitored at least once a year to ensure compliance with federal requirements and County policy and management standards. All HOME-funded projects were monitored via mail reporting and on-site monitoring for approximately one-third of all HOME-funded projects, and all HOME-assisted units were inspected for compliance with HQS and local codes. Project operators submitted Monthly progress reports to the Community Development Office to help Community Development staff track progress. Costs were paid on a reimbursement basis after all accomplishments were verified by Community Development staff.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

To engage the public at large with the opportunity to comment on Burlington County's 2022 CAPER, the County published a notice in the Legal section of the Burlington County Times on September 15, 2023, notifying the public that a copy of the 2022 CAPER was available at the County website (<http://www.co.burlington.nj.us/257/Community-Development-Housing>). A copy of the advertisement can be found as an attachment to this report.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Overall, the program substantially met the goals and objectives set forth in the County's Annual Action Plan. Each program met its intended objective and goals with but a few exceptions. Projects and programs that did not meet their annual goals have been evaluated for effectiveness and altered to correct deficiencies. Many of the issues identified were due to COVID-19 and the continued effects due to the pandemic.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 24 CFR 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Burlington County annually inspects ALL HOME units within HOME-funded developments still within their affordability period as follows:

- Acacia Lumberton Manor
- Apartment at the Mill - 505 Mitchell Ave
- BCAP2 Holiday Ln - Single home (reinspection to be done due to renovations)411 S Lenola Rd - Single home (Home is under construction)Roebbling Village Inn
- Walters GroupCornerstone @ LumbertonCornerstone @ Marlton
- Elmwood House – B’Nai B’rith
- Bordentown Senior Living-Union Eagle
- ERLH III - Ethel R. Lawrence - FairShare
- Freedom Village – Westampton II (normal monitoring) - Freedom Rd.
- Freedom Village – Westampton I (recert) & II (normal monitoring) - Freedom Rd.
- Inglis Gardens @ Evesham 304 Elmwood Rd.
- Abundant LifeLiving Springs ManorLiving Springs Senior Residence
- Lumberton Independent Living Campus (LILC)
- PennroseEastampton Town Center - PennroseMaple Shade Mews - 40 Brubaker Ln.
- QMA - 815 Homewood
- Willows at Creekside 237 Rt. 70 Medford - Ingerman
- Willows at Westampton - Justin Dr.
- Zurbrugg Mansion
- MEND203-205 West Second StMedford Senior Residence - 8 Jones RdSharp Road Apartments (Nanticoke Ct./Shawnee Ct./Cayuga Ln.)Creed II - 315 Chester AveDuffy SchoolSpringside SchoolRolling Greens Court - 1410 Riverton Rd.708 Burlington - 309-311 Holly St - 200 Russ Farm
- Salt & Light - ALLY/Affordable Homes:141 Washington St25 Coates63 Medford Ln232 Rancocas Ave234 Rancocas Ave Delanco235 Washington St237 Washington St340 Alden Ave410 Walnut St2317 Laurel Dr
- Family Services (FS) Oaks95 Bayberry Ct 2BR501 Woodchip Rd 2BR100 Barn Rd100A Barn Rd208

Sandstone Ct511 Meadowyck Ln611 Garnet Dr844 Henri Ct1110 Kaye Ct812 Henri Ct

Some units had minor inspection issues that required repairs to be made and a follow-up site visit to confirm repairs had been completed. These sites are scheduled for follow-up.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)

Burlington County's HOME affordable Housing Developer Program has been adopted and has made mandatory for HOME-assisted projects the New Jersey Council on Affordable Housing's guidelines for affirmatively marketing affordable housing units in projects with five or more HOME-assisted units.

These guidelines are found in Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1 et seq. Originally adopted October 1, 2001, 33 N.J.R. 3432, and amended December 20, 2004, 36 N.J.R. 57135:80.

The guidelines detail specific items that must be included in the affirmative marketing plan, a description of the media to be used in advertising and publicizing the availability of housing, and mandates that the affirmative marketing process begin four months before expected occupancy by a publication of one advertisement in a newspaper.

Since this Affirmative Marketing policy is mandatory for projects with five or more HOME-assisted units, the marketing plan must be submitted with the application and approved, and proof of compliance with the approved plan must be provided before the final payment.

The HOME projects completed during this Program Year included ten units for homeless persons/families. The leasing staff has worked with Burlington County's CoC agencies to fill those units.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The amount of program income funding for HOME projects was \$77,250.00 The program income collected was spent on any eligible HOME activity, whether for a HOME affordable housing development or for eligible first-time homebuyers.

Income percentages for most of the first-time homebuyers assisted were in the 51-60% AMI. The incomes for the rental development that has been completed are at or below 50% AMI.

Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable

housing). 24 CFR 91.320(j)

The availability of affordable housing is the primary need in Burlington County. To address this need, the County prioritizes investment of housing funds in the high opportunity areas - those close to jobs and transportation and traditionally with a low amount of available, affordable housing. The County often partners with developers who have been awarded Low Income Housing Tax credits to sustain developments when other federal awards are unavailable or create new affordable housing units. The County maintains an owner-occupied rehabilitation program to maintain the local housing stock as affordable (CDBG funded). Additionally, the County funds an Emergency Home Repair Program and an Emergency Heater Repair Program (CDBG funded) to assist homeowners in maintaining their housing in the County. The county's robust First Time Homebuyer Program provides vital financial support and assists in making home ownership affordable.

CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

Table 14 – Total Labor Hours

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers	0	0			
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.	0				
Direct, on-the job training (including apprenticeships).	0				
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.	0				
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).	0				
Outreach efforts to identify and secure bids from Section 3 business concerns.	0				
Technical assistance to help Section 3 business concerns understand and bid on contracts.	0				
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.	0				
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.	0				
Held one or more job fairs.	0				
Provided or connected residents with supportive services that can provide direct services or referrals.	0				
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.	0				
Assisted residents with finding child care.	0				
Assisted residents to apply for, or attend community college or a four year educational institution.	0				
Assisted residents to apply for, or attend vocational/technical training.	0				
Assisted residents to obtain financial literacy training and/or coaching.	0				
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.	0				
Provided or connected residents with training on computer use or online technologies.	0				
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.	0				
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.	0				

Other	0				
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Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative