

BURLINGTON COUNTY AMERICAN JOB CENTER



americanjobcenter

BURLINGTON COUNTY AMERICAN JOB CENTER

This Presentation will help you understand the following aspects of the Burlington County American Job Center:

Mission

Public Access Resources

Employment Services

Other Services

Steps to Entering Programs and Services

NJ Career Connections Workshops

Engage by Cell

Website

BC AJC Contact Information

BURLINGTON COUNTY AMERICAN JOB CENTER

Mission

The mission is to provide tools, opportunities and resources for job seekers to enhance their career development and employment success through self-knowledge, job search, career planning and skills training.

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Public Access Resources

- Computers
- Internet Access
- Copy Machine
- Fax Machine

Note: Use of resources are intended for job search related activities

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Employment Services

- Find a Job: Job Search Assistance and Placement
- Get Career Development and Education
- Other Services & Resources

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Find a Job: Job Search Assistance and Placement

- Resume Writing Assistance
- Interview Skill Information
- Career Search Assistance
- Job Matching
- Recruitment Events

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Get Career Development and Education

- Training
- Tuition Waiver
- Division of Vocational Rehabilitation Services
- Workforce Learning Link

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Career Development and Education

Division of Vocational Rehabilitation Services (DVRS)

If you have a documented disability, and your disability prevents you from getting or keeping a job, the Burlington County Division of Vocational Rehabilitation Services can work with you – programs and services are free to those who qualify.

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Career Development and Education

Workforce Learning Link

The Workforce Learning Link provides adult learners with basic skills preparation and the ability to upgrade educational skills in reading, writing and math.

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Other Resources and Services

- Mature Worker Services (55+)
- Veteran Services
- Returning Citizens Services/Federal Bonding Program
- Youth Services (16-24)

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Other Resources and Services

Mature Worker Services (55+)

If you are 55 or over and are low income, the Mature Worker program offers various job search assistance programs. The of the program is to help mature workers return to the workforce through earn while you learn programs. If you are eligible for this program, you can receive counseling, assessment and training necessary to find a job.

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Other Resources and Services Veteran Services

If you are a qualified veteran of the U.S. Military, a Veteran's representative can assist you with your job search. The Jobs for Veterans Act affords "priority of service" to veterans and their spouses seeking employment, training, and placement services provided by the New Jersey Department of Labor.

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Other Resources and Services Returning Citizens

Gainful employment is the most critical aspect of post-prison reentry. Job training, employment counseling, as well as employment placement programs are essential tools for effective reintegration. The NJ Department of Labor has staff available in our Job Centers to assist with these workforce development needs. Services include the federal bonding program.

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Other Resources and Services At Risk Youth Services

Out of School Youth ages 16 to 24 who are economically low income, displaced from a housing situation, or who have other special needs can access services through the American Job Center. Services include: High School Equivalency programs; Paid Work Experience, Mentoring; Vocational Training; and , more.

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Other Resources and Services Displaced Homemaker Programs

The Displaced Homemaker program is for women who have been dependent on the income of another household member, but due to changes, must now support themselves and/or their family. Programs are free to those who qualify.

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Steps to Request Employment Services (ES)

******For customers who are seeking employment assistance******

Call the Burlington County American Job Center at 609-518-3900 and ask about the services you are interested in and you will be connected to the Job Center professional appropriate for your needs.

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Steps to Request Training & Education Services

- Call the Burlington County American Job Center (609)265-5743 and ask to speak to someone about Training.
- Training Services staff will assist customer or refer customer to other services as needed

Note #1: All training must be in pursuit of a certification or license in an “**In-Demand**” occupation

Note #2: Customers must meet the minimum basic skills levels for the program of choice.

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BC AJC Contact Information

Address & Phone Number:

795 Woodlane Road
Westampton, NJ 08060
(609) 518-3900

Hours of Operation:

8:30 AM - 4:30 PM
Monday - Friday