

SECTION 7: PLAN MAINTENANCE PROCEDURES

This section describes the system that Burlington County and all participating jurisdictions have established to monitor, evaluate, and update the mitigation plan; implement the mitigation plan through existing programs; and solicit continued public involvement for plan maintenance.

MONITORING, EVALUATING AND UPDATING THE PLAN

The procedures for monitoring, evaluating, and updating the plan are provided below.

It is recommended that a staff member of the Burlington County Office of Emergency Management (BCOEM) be designated as the county’s Hazard Mitigation Coordinator, to provide leadership and continuity for plan maintenance to ensure over-arching, long term goals of the plan are addressed rather than focusing predominantly on one area such as emergency management or engineering.

Each participating jurisdiction is expected to maintain a representative on the Mitigation Planning Committee (MPC) who shall fulfill the monitoring, evaluation and updating responsibilities identified in this Section. Table 7-1 identifies the representation of the MPC as of the date of this Plan as indicated in each of the jurisdiction’s annexes.

Table 7-1. Mitigation Planning Committee

Organization	Name	Title	POC	Alternate POC
Burlington County	Kevin Tuno	OEM Coordinator	X	
Burlington County	T. Steve King	Deputy OEM		X
Bass River Township	David Cope	Emergency Management Coordinator	X	
Bass River Township	Amanda Somes	Municipal Clerk		X
City of Beverly	Rich Wolbert	Administrator	X	
City of Beverly	Donna Snyder	Municipal Clerk		X
City of Bordentown	James E. Lynch, Jr.	Mayor, Emergency Management Coordinator	X	
City of Bordentown	Brian A. Maugeri, Sr.	Deputy OEM Coordinator		X
Bordentown Township	Andrew Law	Office of Emergency Management	X	
Bordentown Township	Dean Burhrer	Director - DPW		X
City of Burlington	Frank Caruso	Emergency Management Coordinator	X	
City of Burlington	Hugh Dougherty	Sewer and Drainage Engineer		X
Township of Burlington	Kevin A. Shoppas	Emergency Management Coordinator	X	
Township of Burlington	Scott Hatfield	Township Engineer		X
Township of Chesterfield	Kyle Wilson	Chief of Police/OEM	X	
Township of Chesterfield	Greg Lebak	DPW Director		X
Township of Cinnaminson	Danny Norman	Director of Emergency Management	X	

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Organization	Name	Title	POC	Alternate POC
Township of Cinnaminson	Frederick Turek	Twp. Engineer/ Superintendent of PW		X
Delanco Township	Christopher Noll	Township Engineer/NFIP Administrator	X	
Delanco Township	Janice Lohr	Assistant Administrator/Municipal Clerk		X
Delran Township	Walter Bauer	Emergency Manager	X	
Delran Township	Jeff Hatcher	Township Administrator		X
Eastampton Township	Thomas Czerniecki	Township Manager	X	
Eastampton Township	Kim-Marie White	Township Clerk		X
Edgewater Park Township	Linda M. Dougherty	RMC/Administrator	X	
Edgewater Park Township	John McElwee	Emergency Management Coordinator		X
Evesham Township	Bryan Ward	Asst. Fire Chief/Deputy OEM Coordinator	X	
Evesham Township	Lou Cavaliere	Firefighter/Inspector, Fire Department		X
Borough of Fieldsboro	Joseph Conlin	Public Safety Director	X	
Borough of Fieldsboro	David Hansell	Mayor		X
Florence Township	Philip Drangula	Emergency Management Coordinator	X	
Florence Township	James Karwacki	Deputy Emergency Management Coordinator		X
Hainesport Township	William Boettcher	OEM Coordinator	X	
Hainesport Township	Edward Ruggiano	Deputy OEM Coordinator		X
Lumberton Township	Lt. Edward Begolly	OEM Coordinator	X	
Lumberton Township	Nicholas Peditto	Deputy OEM Coordinator		X
Mansfield Township	Douglas J. Borgstrom	Emergency Management Coordinator	X	
Mansfield Township	Sean Gable	Deputy OEM Coordinator		X
Maple Shade Township	Gary La Venia	Township Manager	X	
Maple Shade Township	Rosemary Flaherty	Community Development Director/ Planning & Zoning Officer		X
Medford Township	Jeffrey Wagner	Emergency Management Coordinator	X	
Medford Township	Robert Dovi	Deputy OEM Coordinator		X
Borough of Medford Lakes	Julie Horner Keizer	Borough Manager	X	
Borough of Medford Lakes	Mark J. McIntosh	Borough Clerk		X
Moorestown Township	Lee R. Lieber	Lieutenant/Police Department	X	
Moorestown Township	Thomas Ford	Director of Community Development		X
Mount Holly Township	Ed Spooner	Emergency Management Coordinator	X	
Mount Holly Township	Steve Martin	Chief of Police, MHPD		X
Mount Laurel	Francis W.	Emergency Management Coordinator	X	

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Organization	Name	Title	POC	Alternate POC
Township	Pagurek			
Mount Laurel Township	Maureen Mitchell	Township Manager		X
New Hanover Township	Gary Timmons	Chief/Deputy OEM Coordinator	X	
New Hanover Township	Patrick Murphy	Committeeman/OEM Coordinator		X
North Hanover Township	Mark Keubler	Chief of Police, OEM Coordinator	X	
North Hanover Township	Budd Wells	Police Detective, Deputy OEM Coordinator		X
Borough of Palmyra	Tracy Kilmer	Palmyra Office of Emergency Management	X	
Borough of Palmyra	Richard Derby	Palmyra Office of Emergency Management		X
Borough of Pemberton	Chad Bozoski	Emergency Management Coordinator / Fire Chief	X	
Borough of Pemberton	Donna Mull	Borough Clerk		X
Pemberton Township	Chief Craig L. Augustoni	Emergency Management Coordinator/Fire Chief	X	
Pemberton Township	Chief David Jantas	Deputy EMC/COP		X
Riverside Township	Meghan Jack	Administrtor	X	
Township	Steve Barone	OEM Coordinator		X
Borough of Riverton	Scott Reed	Department of Emergency Management	X	
Borough of Riverton	Betty Boyle	Department of Emergency Management		X
Shamong Township	Stanley A. Rowe	OEM Coordinator	X	
Shamong Township	Wallace Pickard, Jr.	Deputy OEM Coordinator		X
Southampton Township	Kathy Agolio	OEM Coordinator	X	
Southampton Township	Joe Boyle	Deputy OEM Coordinator		X
Springfield Township	Eric Trout	Police Chief/Emergency Management Coordinator	X	
Springfield Township	J. Paul Keller	Township Manager		X
Tabernacle Township	William C. Lowe	Emergency Management Coordinator	X	
Tabernacle Township	Douglas Cramer	Township Administrator		X
Washington Township	Barbara L. Somes	Emergency Management Coordinator	X	
Washington Township	Horace A. Somes, Jr.	Deputy Emergency Management Coordinator		X
Westampton Township	Daryl Caulfield	Police Officer/OEM Coordinator	X	
Westampton Township	Donna Ryan	Municipal Clerk		X
Willingboro Township	Joanne G. Diggs	Township Manager	X	
Willingboro Township	John Carroll, Jr.	Emergency Management Coordinator		X
Woodland Township	Edward Vincent	OEM Coordinator	X	

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Organization	Name	Title	POC	Alternate POC
Woodland Township	Thomas Lisse	Township Engineer – Pennoni Associates		X
Borough of Wrightstown	James Ingling	Deputy Coordinator, Emergency Management	X	
Borough of Wrightstown	Costic Borsavage	Coordinator, Emergency Management		X
Burlington County College	Linda Schmidt	Director of Public Safety	X	
Burlington County College	Mark Meara	Public Safety		X

*TBD=to be determined

It is recognized that individual commitments change over time, and it shall be the responsibility of each jurisdiction and its representatives to inform the HMP Coordinator of any changes in representation. The HMP Coordinator will strive to keep the committee makeup as a uniform representation of planning partners and stakeholders within the planning area.

Monitoring

The MPC shall be responsible for monitoring progress on, and evaluating the effectiveness of, the Plan, and documenting annual progress. Each year, beginning one year after plan development, county and local MPC representatives will collect and process information from the departments, agencies and organizations involved in implementing mitigation projects or activities identified in their jurisdictional annexes (Volume II, Section 9) of this Plan, by contacting persons responsible for initiating and/or overseeing the mitigation projects.

Local MPC representatives may use the progress reporting forms, Worksheets #1 and #3 in the FEMA 386-4 guidance document, to facilitate collection of progress data and information on specific mitigation actions. FEMA guidance worksheets are provided in Appendix G. This information **shall be provided to the County HMP Coordinator prior to the annual MPC meeting to be held on the last Wednesday in September.**

The information that MPC representatives shall be expected to document, as needed and appropriate include:

- any grant applications filed on behalf of any of the participating jurisdictions
- Hazard events and losses occurring in their jurisdiction,
- Progress on the implementation of mitigation actions, including efforts to obtain outside funding,
- Obstacles or impediments to implementation of actions,
- Additional mitigation actions believed to be appropriate and feasible,
- Public and stakeholder input .

Evaluating

The evaluation of the mitigation plan is an assessment of whether the planning process and actions have been effective, if the Plan goals are being reached, and whether changes are needed. The Plan will be evaluated on an annual basis to determine the effectiveness of the programs, and to reflect changes that may affect mitigation priorities or available funding.

The status of the HMP will be discussed and documented at an annual plan review meeting of the Mitigation Planning Committee. The Burlington County HMP Coordinator will be responsible for scheduling and coordinating the meeting. MPC representatives will be responsible for assessing progress toward meeting plan goals and objectives for their respective jurisdictions. The MPC may refer to the evaluation forms, Worksheets #2 and #4 in the FEMA 386-4 guidance document (provided in Appendix I), to assist in the evaluation process. These evaluations will assess whether:

- Goals and objectives address current and expected conditions.
- The nature or magnitude of the risks has changed.
- Current resources are appropriate for implementing the HMP and if different or additional resources are now available.
- Actions were cost effective.
- Schedules and budgets are feasible.

- Implementation problems, such as technical, political, legal or coordination issues with other agencies exist.
- Outcomes have occurred as expected.
- Changes in county or municipal resources impacted plan implementation (for example, funding, personnel, and equipment)
- New agencies/departments/staff should be included, including other local governments as defined under 44 CFR 201.6.
- Documentation for hazards that occurred during the last year

Specifically, the MPC will review the mitigation goals, objectives, and activities/projects using performance based indicators, including:

- New agencies/departments created that have authority to implement mitigation actions or are required to meet goals, objectives, and actions
- Project evaluation based on current needs of the mitigation plan
- Project completion regarding progress of proposed or ongoing actions
- Under/over spending regarding proposed mitigation action budgets
- Achievement of the goals and objectives
- Resource allocation to note if resources are required to implement mitigation activities
- Timeframes comment on whether proposed schedules are sufficient to address actions
- Budgets note if budget basis should be changed or is sufficient
- Lead/support agency commitment note if there is a lack of commitment on the part of lead or support agencies
- Resources regarding whether resources are available to implement actions
- Feasibility comment regarding whether certain goals, objectives, or actions prove to be unfeasible

Finally, the MPC will evaluate how other programs and policies have conflicted or augmented planned or implemented measures, and shall identify policies, programs, practices, and procedures that could be modified to accommodate hazard mitigation actions (see the “Implementation of Mitigation Plan through Existing Programs” subsection later in this section). Other programs and policies can include those that address:

- Economic Development
- Environmental Preservation & Permitting
- Historic Preservation
- Redevelopment
- Health and/or safety
- Recreation
- Land use/zoning
- Public Education and Outreach
- Transportation

The MPC Coordinator shall be responsible for collecting data from each municipality, and sharing it with the MPC, as appropriate and relevant. This information will provide data for the 5-year update of this HMP and will assist in pinpointing implementation challenges.

Updates to the plan resulting from the annual evaluation shall be posted on the Burlington County website (<http://www.co.burlington.nj.us/ahmp>) to keep the public apprised of the Plan's implementation. It will also be provided to each community participating in the CRS to meet CRS Activity 510 and annual CRS recertification requirements. To meet this recertification timeline, the MPC will complete the review process and prepare an Annual HMP Progress Report.

The Plan will also be evaluated and revised following any major disasters, to determine if the recommended actions remain relevant and appropriate. The risk assessment will also be revisited to see if any changes are necessary based on the pattern of disaster damages or if data listed in the Section 5.4 (Hazard Profiles) of this Plan has been collected to facilitate the risk assessment. This is an opportunity to increase the community's disaster resistance and build a better and stronger community.

Updating

44 CFR 201.6.d.3 requires that local hazard mitigation plans be reviewed, revised as appropriate, and resubmitted for approval in order to remain eligible for benefits awarded under DMA 2000. It is the intent of the Burlington County MPC to continue to update this Plan on a five year cycle from the date of initial plan adoption.

To facilitate the update process, the Burlington County HMP Coordinator, with support of the MPC, shall use the **third annual MPC meeting** (the last Wednesday in September, 2017, assuming this plan's adoption in 2014) to develop and commence the implementation of a detailed Plan update program. The Burlington County HMP Coordinator shall invite representatives from NJOEM to this meeting to provide guidance on plan update procedures. This program shall, at a minimum, establish who shall be responsible for managing and completing the Plan update effort, what needs to be included in the updated plan, and a detailed timeline with milestones to assure that the update is completed according to regulatory requirements.

At this meeting, the MPC shall determine what resources will be needed to complete the update. The Burlington County HMP Coordinator shall be responsible for assuring that needed resources are secured.

Following each five year update of the mitigation plan, the plan will be distributed for public comment. After all comments are addressed, the HMP will be revised and made available to all municipal planning committee members, special purpose district participants and the New Jersey Hazard Mitigation Officer.

IMPLEMENTATION OF MITIGATION PLAN THROUGH EXISTING PROGRAMS

Participating jurisdictions have provided a detailed listing of related programs, through which mitigation planning may be implemented, in the local capability assessments provided in each jurisdictional annex (Volume II, Section 9).

It is the intention of the Steering Committee, Planning Committee and participating jurisdictions to incorporate mitigation planning as an integral component of daily government operations. Steering Committee members will work with local government officials to integrate the newly adopted hazard mitigation goals and actions into the general operations of government and partner organizations. Further, the sample adoption resolution (Appendix X) includes an item stating the intent of the local governing body to incorporate mitigation planning as an integral component of government and partner operations. By doing so, the Steering Committee anticipates that:

- 1) Hazard mitigation planning will be formally recognized as an integral part of overall emergency management efforts;
- 2) The Hazard Mitigation Plan and Comprehensive and Emergency Management Plans for both Burlington County and its municipalities will become mutually supportive documents that work in concert to meet the goals and needs of County residents; and
- 3) Duplication of effort can be minimized.

The information on hazard, risk, vulnerability and mitigation contained in this Plan is based on the best science and technology available at the time of the Plan's preparation. It is recognized by all participating jurisdictions that this information can be invaluable in making decisions under other planning programs, such as comprehensive, capital improvement, and emergency management plans.

During the time period of the existing hazard mitigation plan, hazard mitigation goals were incorporated into ongoing planning, zoning, building, and engineering activities for Burlington County and two municipalities, Evesham and Bass River Townships, as noted below.

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Table 7.2 Incorporation into Ongoing Planning, Zoning, Building, and Engineering Activities

Municipality	Related Documents/Programs/Activities	HMP-Relevant Goals, Objectives, and Actions
Burlington County	Burlington County Comprehensive Farmland Preservation Plan (2009-2018)	<p>Goals:</p> <ol style="list-style-type: none"> 1. Preservation of an Additional 20,000 Acres 2. Stewardship of Protected Land and Natural Resources <ol style="list-style-type: none"> 2.2 Strategies Related to Stewardship of Natural Resources: <ol style="list-style-type: none"> A. Ensure that all preserved farms have farmland conservation plans approved by the NRCS. D. Promote regional solutions to drainage and other water resource issues. 4. Coordination of Land Use Planning Activities <ol style="list-style-type: none"> 4. A. Continue to employ carefully designed TDR plans or density transfers to increase the acres of preserved farmland (at little to no cost to the public) while managing growth.
Burlington County	Burlington County Department of Resource Conservation Parks and Open Space Master Plan (Aug. 2002) – amended 2010	<p>Aggressively protect significant natural resources.</p> <ul style="list-style-type: none"> - Acquire and develop sufficient open space and parkland to meet current and future needs. - Enhance biodiversity and identify and protect significant environmental and natural resources best conserved through land preservation. <p>Potential funding Sources: 1992 Dam Restoration and Inland Water Projects Loan Program</p> <p>Incorporate the Municipal Park development Program and allow for allocation of funds from the Open Space, Recreation, Farmland and Historic Preservation Trust Fund (“Trust Fund”)</p>
Burlington County	Burlington County Community Health Improvement Plan (Aug. 2007)	<p>Promotion of preventative healthcare practices</p> <p>Promotion of environmental health</p>
Burlington County	2010-2014 5-Year Consolidated Plan-DRAFT	<p><u>Heater Replacement Program:</u> The County anticipates providing continued funding for its Heater Replacement Program. The Heater Replacement Program provides grant to income eligible homeowners to replace old (25 years or older) or “red-tagged” heaters with energy efficient heating systems. The replacement heater will be “Energy Star” –rated, therefore reducing the cost of operation and the amount of heating fuel used. The Heater Replacement Program will assist approximately 20 homeowners per year for a total of 100 homeowners assisted during the span of this plan.</p>
Burlington County	Burlington County Office of Emergency Management Flood Emergency Operations Plan, Rancocas Creek Watershed Management Area #19 (updated 6/10/13)	<p>Operational Plan:</p> <ol style="list-style-type: none"> 1. Installation of gages and upgrade of telemetry at several sites in Burlington County. 2. Establish a monitoring system which can activate the Plan. <p>Burlington County will fund annual maintenance costs. These devices are part of the County's Flood Warning System (FWS).</p> <ol style="list-style-type: none"> 1. Purchase and install, stream/weather monitoring gages in Burlington County. <ol style="list-style-type: none"> a. Phase I (COMPLETED JUNE 2006) will include installation of a gage in Medford and upgrade of existing telemetry at Pemberton Borough, Greenwood Branch and Vincentown. b. Phase II (COMPLETED DEC 2007) will install crest-stage gages at the following Dams; Mount Holly, Kirby's Mill and Smithville. Also, install rain gages in Shamong Township. A new monitoring DIAdvisor stations will be installed in Burlington County Central

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		Communications and Burlington County EOC.
Burlington County	Northern Burlington County Growth and Preservation plan, 2008-2010 (October, 2010)	Regional Goals: 2. Conserve No Burlington County's agricultural and natural resources and ecosystems. 4. Protect the environment, prevent and clean up pollution Protect open spaces and environmental resources through the protection of large contiguous areas of land 8. Ensure sound and integrated planning and implementation throughout the region.
Bass River Township	Bass River Township Stormwater Management Plan - Revised April, 2010	Goals: <ul style="list-style-type: none"> • Reduce flood damage, including damage to life and property • Minimize any increase in stormwater runoff from any new development • Reduce soil erosion from any development or construction project • Assure the adequacy of existing and proposed culverts and bridges and other in-stream structures • Maintain groundwater recharge • Prevent an increase in non-point pollution • Minimize pollutants in stormwater runoff from new and existing development • Protect public safety through the proper design and operations of stormwater basins
Evesham Township	Evesham 2020 Vision Plan for Marlton Circle (May 20, 2010)	Create the Evasham Crossroads Trail Network - link residential neighborhoods with a network of trails, sidewalks, and greenways. Goals: 2. Prepare a Form Based Code to incentivize more sensible and compact design, development, and conservation.

Comprehensive plans for the following jurisdictions were updated during the time period covered under Burlington County's previous All Hazards Mitigation Plan:

- Bordentown Twp
- Burlington City
- Chesterfield
- Delran
- Evesham
- Lumberton
- Medford
- Moorestown
- North Hanover
- Pemberton Twp
- Riverton
- Tabernacle
- Willingboro
- Woodland

The County will ensure through the Hazard Mitigation Coordinator duties that all jurisdictions are aware they need to incorporate hazard mitigation plan aspects into their comprehensive and master plan updates, as well as making specific recommendations, such as having the Floodplain Administrator review all site plan review and zoning permits within the 1 percent floodplain and including the hazards map in their

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plan. The Town of Beverly is now in the process of updating their comprehensive plan, so they will be the immediate focus.

Table 7-3 below includes existing processes and programs through which the mitigation plan should be implemented.

Table 7-3. Existing Processes and Programs for Mitigation Plan Implementation

Process	Planning Mechanism	Implementation of Plan
Administrative	Departmental or organizational work plans, policies, and procedural changes	<ul style="list-style-type: none"> • Burlington County Emergency Management Office • Burlington County Emergency Medical Services • Burlington County Department of Public Works • Burlington County Industrial Development Agency • Burlington County Geographic Information Services • Burlington County Economic Development & Planning • Burlington County Department of Public Health
Administrative	Other organizations' plans (e.g. Comprehensive Plans/Updates Long Term Community Resilience Plans (Town of Union))	<ul style="list-style-type: none"> • Include reference to this plan in: <ul style="list-style-type: none"> ○ Burlington County Comprehensive Emergency Management Plan ○ Jurisdiction-specific Comprehensive Plans ○ Jurisdiction-specific Emergency Management Plans ○ Long Term Community Resilience Plans ○ Other county and local plans as appropriate
Budgetary	Capital and operational budgets	<ul style="list-style-type: none"> • Review of county and local budgets to include line item mitigation actions
Regulatory	Executive Orders, ordinances and other directives	<ul style="list-style-type: none"> • Comprehensive Planning - Institutionalize hazard mitigation for new construction and land use. • Zoning and Ordinances • Building Codes • Capital Improvements Plan - Ensure that the person responsible for projects under this plan evaluates if the new construction is in a high hazard area, floodplain, etc. so the construction is designed to mitigate the risk. Revise requirements for this plan to include hazard mitigation in the design of new construction. • National Flood Insurance Program – Continue participation in this program. • Continue to implement storm water management plans. • Prior to formal changes (amendments) to comprehensive plans, zoning, ordinances, capital improvement plans, or other mechanisms that control development must be reviewed to ensure they are consistent with the hazard mitigation plan

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Process	Planning Mechanism	Implementation of Plan
Funding	Secure traditional sources of financing	<ul style="list-style-type: none"> • Apply for grants from federal or state government, nonprofit organizations, foundations, and private sources including Pre-Disaster Mitigation Program (PDM), Flood Mitigation Assistance Program (FMA), and the Hazard Mitigation Grant Program (HMGP-Stafford Act, Section 404). • Research grant opportunities through U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) • Other potential federal funding sources include: <ul style="list-style-type: none"> ○ Stafford Act, Section 406 – Public Assistance Program Mitigation Grants ○ Federal Highway Administration ○ Catalog of Federal Domestic Assistance ○ United States Fire Administration – Assistance to Firefighter Grants ○ United States Small Business Administration Pre and Post Disaster Mitigation Loans ○ United States Department of Economic Development Administration Grants ○ United States Army Corps of Engineers ○ United States Department of Interior, Bureau of Land Management ○ Other sources as yet to be defined • See Appendix E for additional funding sources
Partnerships	Develop creative partnerships, funding and incentives	<ul style="list-style-type: none"> • Public-Private Partnerships • State Cooperation • In-kind resources
Partnership	Existing Committees and Councils	<ul style="list-style-type: none"> • Property Owners Associations • Local Government Committees: <ul style="list-style-type: none"> ○ Planning Boards ○ Zoning Board of Appeals ○ Chambers of Commerce
Partnership	Working with other federal, state, and local agencies	<ul style="list-style-type: none"> • Army Corps of Engineers (USACE) • American Red Cross of NJ • Department of Homeland Security (DHS) • Federal Emergency Management Agency (FEMA) • National Oceanic and Atmosphere Agency (NOAA) • National Weather Service (NWS) • State Department of Environmental Protection (NJDEP) • State Department of Transportation (NJDOT) • NJ Office of Emergency Management (NJOEM) • United States Department of Agriculture (USDA) • United States Department of Transportation (USDOT) • United States Geological Service (USGS) • Joint Base McGuire Dix Lakehurst

During the annual plan evaluation process, the Steering Committee will identify additional policies, programs, practices, and procedures that could be modified to accommodate hazard mitigation actions.

CONTINUED PUBLIC INVOLVEMENT

Burlington County and participating jurisdictions are committed to the continued involvement of the public in the hazard mitigation process. Therefore, the plan will be posted on-line (<http://www.co.burlington.nj.us/ahmp>) and copies of the Plan will be made available for review during normal business hours at the Burlington County Public Safety Center, Office of Emergency Management.

In addition, public outreach will/may include :

- Links to the plan on municipal websites of each jurisdiction with capability.
- Provide links to informational resources on the county website
- Utilization of existing social media outlets (Facebook, Twitter) to inform the public of flood hazards and severe storm events. Educate the public via the county website on how these applications can be used in an emergency situation.
- Development of annual articles or workshops on Flood Hazards to educate the public and keep them aware of the dangers of flooding.

Municipal supervisors/mayors or clerks and the Burlington County HMP Coordinator will be responsible for receiving, tracking, and filing public comments regarding this HMP. Contact information for the County is included in the Point of Contact information in the County annex of this document.

The public will have an opportunity to comment on the Plan via the Hazard Mitigation website at any time. Burlington County will maintain this website, posting new information and maintaining an active link to collect public comments.

The Burlington County HMP Coordinator is responsible for coordinating the Plan evaluation portion of the meeting, soliciting feedback, collecting and reviewing the comments, and ensuring their incorporation in the 5-year plan update as appropriate. Additional meetings may also be held as deemed necessary by the planning group to provide the public an opportunity to express concerns, opinions, and ideas about the mitigation plan.

The Jurisdictional MPC representatives shall be responsible to assure that:

- Public comment and input on the Plan, and hazard mitigation in general, are recorded and addressed, as appropriate. Opportunity to comment on the plan will be provided directly on the Hazard Mitigation page, part of the Burlington County Freeholders website. Provisions for public comment in writing will also be made. All public comments shall be addressed to:

Burlington County Hazard Mitigation Coordinator

1 Academy Drive

PO Box 6000

Westampton, NJ 08060-6000

Email: burlcoem@co.burlington.nj.us

Fax: 609-518-7214

- Copies of the latest approved Plan (or draft in the case that the five year update effort is underway) are available for review at the Burlington County Public Safety Complex, Office of Emergency Management along with instructions to facilitate public input and comment on the Plan.
- Appropriate links to the Burlington County website (www.co.burlington.nj.us/ahmp) are maintained
- Public notices are made as appropriate to inform the public of the availability of the Plan, particularly during Plan update cycles.

The Burlington County HMP Coordinator shall be responsible to assure that:

- Public comment and input on the Plan, and hazard mitigation in general, are recorded and addressed, as appropriate.
- The Burlington County Hazard Mitigation website is maintained and updated as appropriate.
- All public and stakeholder comments received are document and maintained.
- Copies of the latest approved Plan (or draft in the case that the five year update effort is underway) are available for review at the Burlington County Public Safety Complex, Office of Emergency Management and website www.co.burlington.nj.us/ahmp, along with instructions to facilitate public input and comment on the Plan.
- Public notices, including media releases, are made as appropriate to inform the public of the availability of the Plan, particularly during Plan update cycles.

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