

Governance Board
Burlington County CoC
Minutes
March 16th, 2021
9:30 AM
Minutes

<https://zoom.us/j/99220435473?pwd=b242dUpMNDVJNzIhRlYVlZZnVlZ0xqQT09>

Members – Monica Rego, Madelyn Sutton, Jennifer Hiros, Bob Wright, Stephen Ent, Malikah Morris, Kasey Vienckowski, Kevin Dowd, Vivienne Stewart, Loretta Robinson, Lila Myers, Todd Wirth, Lisa Falcone, Tina Mikes

1. Call to Order – Open Public Meetings Act read at 9:33 AM
2. Roll Call - Monica Rego, Madelyn Sutton, Jennifer Hiros, Bob Wright, Stephen Ent, Malikah Morris, Kasey Vienckowski, Kevin Dowd, Vivienne Stewart, Loretta Robinson, Lila Myers, Todd Wirth, Lisa Falcone, Tina Mikes
3. Approval of January's Meeting Minutes - Motion to accept the January Minutes Tina Mikes, Loretta Robinson Second, no abstentions. Motion carried.
4. Public Comment – Madelyn Sutton read the Receipt of Public Comment. No public comments were made.
5. Reports
 - a. Housing HUB Report - Malikah Morris reported with Code Blue slowly ending the need for emergency assistance and focus more on rental assistance. Malikah Morris also made note due to the length of Code Blue Declared nights, the clients are not being forced to leave the hotel/motel due to the eviction moratorium. The HUB is also in the beginning stages of our data entry review.
 - b. Code Blue Planning - Madelyn Sutton stated over 70 Code Blue Declared nights have been recorded this season with record numbers of consumers placed. Up to 119 clients have been placed in one Code Blue Declared night. Madelyn Sutton made aware that many hotels/motels have been raising the prices of the rooms, and some are not consistent with the prices of a room. Clients are now settling into the hotels/motels. There is no urgency to find an apartment for most of the clients.

- c. HUD McKinney-Vento Notice of Funds Available (NOFA) – Kasey Vienckowski stated that the NOFA will be competitive for the year 2021. The Housing of Urban Development (HUD) will allow permanent supportive housing projects, rapid rehousing projects, Joint Transitional Housing and Permanent Housing-Rapid Rehousing component projects, Dedicated Homeless Management Information system (HMIS), and Supportive Services Only projects. The executive committee will determine the priority of funding types. Once the committee has decided, it will be made aware of the documentation. Kasey Vienckowski suggested a scoring section for agencies who were monitored last year by rating them on corrections on findings. Agencies will be held accountable for monitoring findings from last year. This process of scoring will determine eligibility based on the data received. Jennifer Hiros suggested that a subcommittee meeting be established to meet the week of March 22nd, 2021. Kasey Vienckowski mentioned, Monarch will finalize the materials the week of March 29th, 2021, and send the information to Monica Rego and Jennifer Hiros to be posted on the Continuum of Care (CoC) website. Kasey Vienckowski plans to distribute the materials and announce the Letter of Intent to the CoC on April 5th, 2021. Following the CoC meeting on April 15th, 2021 Monarch will conduct the Technical Assistance session for all applicants. All applications will be due to Monica Rego and Lisa Falcone on May 7th, 2021 for consideration.
- d. CDBG-CV - CARES Act - Jennifer Hiros mentioned multiple grants are out for applications and are currently in different stages of procurement. The Department of Community Affairs (DCA) is the funding source for CV-1 and CV-2. The CV-1 application was received back and will be reviewed. CV-1 is currently in and process of recommendations will be brought to our Board of Commissioners for rental assistance and emergency shelter during inclement weather during Code Blue. The CV-2 bid is for assistance to small businesses and administration. Currently, CV-2 is out for bid and will be back within a couple of weeks. The CV-3 is funded through HUD. The CV-3 will be assisting those who have been affected by COVID – 19. Jennifer Hiros spoke with Bruce Benton from DCA who will be sending an award amount but is not clear yet on how the award will be

implemented. Jennifer Hiros also mentioned that she is currently working on the CDBG Annual Action Plan to be open for public comment on or around April 22nd, 2021. There is an amount of \$1.4 million to fund many projects. A link will be listed on the website as well. The HOME applications are currently being reviewed, and the current meeting will be rescheduled to another date. The Consolidated Annual Performance and Evaluation Report (CAPER) is also in working progress. Please call our office or check the website for updates.

6. Action Items

- a. Motion to reinstate Loretta Robinson as a Formerly Homeless Community Member – Motion to reinstate Loretta Robinson as Formerly Homeless Community Member Stephen Ent, Tina Mikes Second – discussion, no abstention, Motion Carried.
- b. Motion for a Secretary for the Meetings – Motion for Secretary Loretta Robinson nominated herself as Secretary, Tina Mikes Second – discussion, no abstention, Motion Carried.

7. Closed Session (if necessary)

- a. Madelyn Sutton – reminded the members that James McCullough and Monica Rego had sent out a notice of application information of rental assistance. Madelyn Sutton made it aware that the application is required to be printed out and emailed back to the Rental Assistance Program within the time frame of March 17th, 2021, and March 19th, 2021. Madelyn Sutton suggested to the committee members to use their local libraries' printers.

8. Adjournment - Motion to adjourn the meeting Madelyn Sutton, Tina Mikes Second – Motion carried. - Meeting adjourned at 10:20 AM

Respectively Submitted



Monica Rego